

# Leeds Arts Union Society Members' Code of Conduct 2025/2026

All Leeds Arts Union societies are committed to ensuring a safe and inclusive community that are led by students for the benefit of each other. Students' Union Liaison staff support the organisation of all societies.

We are dedicated to ensuring all societies provide a respectful and welcoming environment.

In signing up to be a member of a Leeds Arts Union society, you confirm that you have understood and agreed to this Code of Conduct. Failure to observe any of the below standards may result in expulsion from the society, and further University action will be taken if necessary.

As a member of any Leeds Arts Union society, you are entitled to input and can provide any ideas or feedback to the Society Leader, Students' Union Executive Committee or to Students' Union Liaison staff via email to [student.union@leeds-art.ac.uk](mailto:student.union@leeds-art.ac.uk)

**As a member of any Leeds Arts Union society, you agree:**

1. When engaging in any physical activity during a society event, you are primarily responsible for your own personal safety and that your participation is at your own risk. You agree that you are medically fit to participate in the physical activity, that you will comply with all event rules, notices and directions given by the society or the event organiser, that use of any equipment or property is entirely at your own risk, that you will act in a safe and responsible manner at all times and that you will be liable for any damage or loss caused by you.

Your participation in any activity or event which is not organised by, or affiliated with, the relevant society or Leeds Arts Union is entirely voluntary and at your own personal safety risk.

2. All society members will act respectfully towards each other and abide by the Student Charter, the Code of Conduct on Freedom of Speech and Expression and this Society Members' Code of Conduct. Participants should report any concerns to the Society Leader and Students' Union Liaison staff.
3. Society Leaders are the point of contact for Students' Union Liaison staff regarding society events and are responsible for liaising with staff regarding events and communicating with the society members. Society members may play an active role

in collaborating on ideas and events, however all communications regarding organising events and requesting funds must be made through the Society Leader directly to the Students' Union Liaison staff.

4. With the exception of the Life Drawing society sessions, photographs or screenshots may be taken by Society Leaders or Leeds Arts University staff for a variety of purposes, including posting on social media or other society marketing materials.

Any event photographs taken by Leeds Arts University staff, Society Leaders or hired photographers may be used on the Leeds Arts Union website, the Leeds Arts University website, social media or printed materials. These photographs may be used for the purposes of promotion and marketing of Leeds Arts Union and/or Leeds Arts University events, activities and initiatives.

All members will be given fair and advanced warning at the start of the session, and no pictures or screenshots will be taken without you being made aware and giving verbal permission. If you do not wish to be photographed, or do not wish your image to be shared, you will be given the opportunity to not be in shot, or to have their image captured.

5. Society members agree to uphold any Health and Safety measures put in place at any society run event. Risk Assessments will be undertaken by the Society Leader in conjunction with Students' Union Liaison staff and in liaison with the Health and Safety Officer where applicable. Society Leaders, Students' Union Liaison staff, or coaches/instructors in the case of organised sports events, will communicate with members any Health and Safety information, and/or required measures at the start of a session.

In circumstances where it is appropriate, Health and Safety disclaimers will be included on event descriptions on the Leeds Arts Union website. Society members are also advised to pay due attention to signs that may be in spaces on-site relating to Health and Safety, for example signs advising to check packaging for allergens on food products provided.

6. If you are a member of a sports society, it is your responsibility to ensure that you have paid all necessary membership fees, and any league fines that may have been issued to you.

7. If you are a member of a sports society, it is your responsibility to notify the Society Leader if you are unable to attend a scheduled league match, so that they can ensure that a full team is available to play. Failure to present a full team will result in the match being forfeited and a fine being issued to Leeds Arts Union, so as soon as you can let your Society Leader know if you can't attend, the better.
8. If you are a member of a sports society, it is your responsibility to sign up to each training session that you plan to attend, so that attendance can be monitored and capacity managed.
9. Leeds Arts Union offers the Clubs and Societies Participant programme to welcome Leeds alumni and fellow students from other Leeds institutions to give them access to membership of some of our sports clubs and societies. Not all applications are successful and are at the discretion of the Students' Union Liaison staff, to ensure that our primary function is to provide services for current Leeds Arts University students. We strive to ensure that the inclusion of Clubs and Societies Participants enhances the opportunity and experience of Leeds Arts University students, and that the inclusion of a Clubs and Societies Participant does not take away the opportunity to be included from Leeds Arts University students as a result.
10. In all cases where an alumni or student from another Leeds institution wishes to apply to have access to membership of a sports club or society as a Clubs and Societies Participant, they must complete an online form which will be assessed by Students' Union Liaison staff and a decision will be communicated to them on whether their application is successful. Alumni or students from other Leeds institutions may not attend events unless they are a Clubs and Societies Participant with approved membership.
11. Leeds Arts Union events take place in person. However, if special circumstances dictate that an event needs to take place online, then this should take place on Microsoft Teams. Society events that take place online are not monitored or attended by Leeds Arts Union. If you choose to attend an event on a platform that is not supported by Leeds Arts University, including Leeds Arts Union, then this will be done at your own risk.
12. In the event that you witness or are made aware of a breach of the Society Members Code of Conduct, Life Drawing Society Session Guidelines or Run Session Guidelines,

you are encouraged to inform your Society Leader and Students' Union Liaison staff members. Where necessary, further University action will be taken. All Leeds Arts Union societies are facilitated in line with University policies.

13. Failure to observe any of these points may result in expulsion from the society. Further University action will be taken if necessary.